Technical Assistance Planning Guide Workbook Developing Strategies To Connect Industry – Education – Community

Introduction

Home Builders Institute, Workforce Development Department Technical Assistance is designed to use a planning process as an effective business tool and to foster existing resources to implement projects and programs to benefit in-school youth, out-of-school youth and adults. A good planning process contributes to a focused project/program that will yield measurable results.

Table of Contents

		Section	Page
Phase I	Getting Started	I	
	1. Establish a Task Force		1
	Breaking Ground – Exploring the Options		5
	3. Building a Good Foundation – Assessing the Need		8
	4. Using the Blueprint – Making Recommendations		9
Phase II	Making the Pieces Fit	II	
	1. Establish a Planning Team		1
	2. Select a Project/Program		2
	3. Partnership Development		13
	4. Sample Form – Budget Expenditure List		16